Kapsejladsleder Seminar 2021 – Manage2Sail for Dommere

Denne workshop vil guide dig gennem hvordan du som dommer benytter de mest basale og relevante funktioner for Dommere i Manage2Sail

- Indtastning af protest tider
- Oprettelse af 'Opslag' på opslagstavlen
- Modtagelse af protester og registrering af disse.
- Tidsplan for protest høringer
- Under høringen
 - Udfyldning af protest skemaets bagside
 - Publicering af kort afgørelse + detaljer for høringen
 - Registrering af ændringer i resultater
- Regel 42 straffe

I BEDES UDELUKKENDE ARBEJDE MED EUROPA JOLLE KLASSEN.

Manage2Sail består af tre dele:

SailorAPP (nyt værktøj til sejjleren) https://juryterminal.manage2sail.com/ (bemærk at man kun kan tilgå app'en men stævnet afholdes) Deltager med kode til SailorAPP DEN 10 – RFnnHl8jtL DEN 1396 – seQJhELMJ8 DEN 1575 - ZvilZXgHh2 DEN 1592 – VtglMdRSks DEN 16 – hOZ7Sn38MS DEN 1602 – hDrLLOQkN5

ORM (Backend til regatta management):

https://orm.manage2sail.com/production/Account/Login

Brugernavn: kapsejladsleder Password: seminar2021

INFO – Offentlig tilgængelig https://www.manage2sail.com/e/Vingsted ORM – Oprettelse af protest tider https://orm.manage2sail.com/production/Account/Login

Brugernavn: kapsejladsleder Password: seminar2021

Login i ORM og gå til:

'Noticeboard' -> 'Protest times' -> 'New' eller klik på dato hvis der allerede er oprettet protest tider den pågældende dag



Version: 1.0.1691.0

Forslag til protest tider udregnes på baggrund af den data der er inddateret i systemet omkring hvornår dagens sidste sejlads er afsluttet eller hvornår AP over A blev vist.

	Vingsted C	up												
	🕑 Races	X Notice Board		📕 Overall Resu	ilts 🕒	s 🕒 Outputs		Sync fro	🛱 Sync from Portal		📑 More 👻		Help 🗸	kapsejladsleder 🗸
Save	Save & Close	Close	Protes	t Time Limits										
]										
		[Day 12/11/2021	©	C Reini	it						₽ P	DF (version fron	n: 11/11/2021 4:12:17 PM)
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29er		~		12/11/2021	15:36	30	Bravo	12/11/2021	16:06		t	ŧ	â	
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Zoom 8		~		12/11/2021	13:42	30		12/11/2021	14:12		t	ŧ	â	
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	Vingsted C	up												
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29er		~		12/11/2021	15:36	30	Bravo	12/11/2021	16:06		1	ŧ	â	
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Zoom 8		~	•	12/11/2021	13:42	30		12/11/2021	14:12		t	ŧ	Ô	
									+Add					

Lad os prøve at justerer protest tiden for Europe fra 15 til 45 minutter.

Created: 11/11/2021 4:09:19 PM (kapsejladsleder) Updated: 11/11/2021 4:12:17 PM (kapsejladsleder)

Version: 1.0.1691.0

Dermed justeres 'Protest Time Limit' i forhold til hvornår sidste sejlads sluttede. Man kan også justerer tidspunktet for protest tiden manuelt.

Herefter er protest tider opdateret på den officielle opslagstavle (ONB).

https://www.manage2sail.com/da-DK/event/Vingsted#!/onb?tab=protesttimes&classId=1beb96f6-0639-45a5a8c8-0136e3d9c542

* = = = = • = •			
	Registre	ring som bruger i M2S! 🔷 👻 Jeg	ønsker hjælp / flere informationer 🛛
0 11			
manage2sail.cor	n		
Stævne administration for klubber og sejlere			
Start Stævner Liga Klasse	er Klubber Opret bruger		Live tracking powered by TracTrac*
Vingsted Cu	р	Sponsor 1	Sponser 2 Sponser 3
12-11-2021 - 13-11-2021		C	Second Second Second Second
Partnere			
Partner 1 Partner 2 Partner 3			
Detaljer Klasser Tilmeldte Resulta	ter Opslagstavle		Tilmelding til dette stævne
Dokumenter Opslag Tidsplan Protes	t tider Jury Protesthøringer Handling	er på vandet Øvrige beskeder	Udskiftning i besætning
Scoring Inquiries Udskiftning af udstyr			
12-11-2021 ~			
	Klasse	Protesttidsfrist	
	Zoom 8	14:12	
	29er	16:06	
	Europe	16:36	

Oprettelse af 'Opslag' på opslagstavlen

Hvis vi som protest komité ønsker at protesterer mod en båd skal vi informerer båden i henhold til RRS 61.1

🕢 Vingsted C	up											
© Races	× 1	lotice Bo	ard 📢	Overall Results	Dutputs	🌣 Setup	🛱 Sync	from Portal	📑 More 🗕	Help -	kapsejlads	leder -
General Official communications	-	New	Delete	<select regatta=""> ~</select>	Search	s	search	Official co	mmunicatio	າຣ	« 1/1	(1) »
Cases On water actions		🗆 In	terna <mark>l N</mark> ame	Item Number	Affects	Header		Issued	d by Publish	ed Date	Published	
Sport Communication Protest Times	0			2	Results	Race committ	ee penalties	s MJ	11/11 1	3:34	1	G
Crew substitutions												
Scoring inquiries												
Scoring changes Hearing Requests												

Version: 1.0.1691.0

Select 'Notice Board' -> 'Official communications' -> 'New'

	Vingsted C	Cup											
	O Races	🖈 Notice	e Board	· M O	verall I	Results	L Outputs	🌣 Setup	🛱 Sync	from Portal	🖬 More 🗸	Help -	kapsejladsleder -
Save	Save & Close	Close	Offici	al cor	nmun	icatior	1						
TEMPLAT	TES Notice of	Warnings	Hearing O	f Suppor	t Boat /	Person	Intention of Prote	st Standa	d Penalties				
		Internal Nam	e										
	Affec	ts Date/Time	* DD/MM/	YYYY			hh:mm 🕲						
		Issued by	•										
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Choose 'Intention of Protest'

pe			
Document of Protest Committee	~		
oats			
Boat: Europe ~ 1	✓ DEN 10 (Jonas ULLMANN)	¥	â
Rule: 10	Location:	Første gang ved topmærkel	
➡Add protested			

Udfyld detaljerne...

Save Save	e & Close	Close	C	Official	com	mui	nicat	ior	ı						
TEMPLATES	Notice of \	Warnings	Неа	ring Of S	upport I	Boat /	Perso	n	Intention of F	Protest	Standar	d Penaltie	es		
	I	nternal Nam	e												
	Affects	s Date/Time	* 12	2/11/2021					21:43 🕓						
		Issued by	* Ju	ıry											
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			C	Committe	e intend	l to pr	rotest th	he f	ollowing boats:						
				Class		Ra	ace		Sail. No		Rule	Locatio	on		
				Europe		1			DEN 10		10	Første g	gang ve	ed topmærk	et
			ŀ	learing ti be availat	mes wil ble from	l be p the ju	osted i ury offic	n th ce b	e hearing sche efore the hearii	dule as ng.	s soon as pos	ssible. A c	opy of	the actual p	rotest will
Sı	ummary (Lo	cal language	e)	BI	Ū	8	A	•	Helvetica •	13•	i≡ 1 <u></u> ≡	≡・	TI▼		

Udfyld de manglende felter og klik 'Save'

Save Save & Close Close	Official comm	nunicatior	1						
TEMPLATES Notice of Warnings	Hearing Of Support B	oat / Person	Intention of Protest	Standard	d Penaltie	!S			
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Item number *	3								
Internal Name									
Affects Date/Time *	12/11/2021		21:43 🕑						
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Race Name									
Area	< Colort prop								
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Notice affects	□ Results □ Sched	ule 🗹 Other							
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Header	Protest Committee	Intention to Pro	otest						
Subheader									
Summary (English)	D <i>I</i> II		Helvetica • 13•		= -	Tte			
				2	=.	It.			
	Committee intend	Race	Sail. No	Rule	Locatio	'n			
	Europe	1	DEN 10	10	Første o	rang ved t	tonmærket		
	Luopo		52.110		. 51515 (Jang Vou	aprilation of		
	Hearing times will be available from t	be posted in th he jury office b	e hearing schedule as efore the hearing.	s soon as pos	sible. A c	opy of the	e actual protest will		

Klik 'Publish to INFO'

Opslaget er nu online (I løbet af 5 minutter):

https://www.manage2sail.com/da-DK/event/Vingsted#!/onb?tab=officialCommunication&classId=1beb96f6-0639-45a5-a8c8-0136e3d9c542

M Stæv	anage?	2sail	.COr	n						
Star	t Stævner	Liga	Klass	er k	Klubber	Opret brug	ger		Live tracking powere	ed by Trac
Partnere	DANSK SEJLUNION 12-	ingste	ed Cu 3-11-2021	ıp				Spansor 1	Sponsor 2 Spon	sor 3
Partne	r 1 Partne	r 2	Partner 3							
Deta	jer Klasser	Tilmeldte	Resulta	ater	Opslagsta	vle			Tilmelding til dette s	tævne
Doku Scori	menter Opslag ng Inquiries Ud	Tidsplan skiftning af	n Protes udstyr	st tider	Jury	Protesthøringer	Handlinger på vand	let Øvrige beskeder	Udskiftning i besætning	
Protestk	omité dokument	~ Euro	ope		Ŷ	•				
Nr. Put	oliceret	På	virker	Titel				Туре	PDF	

Klik på 'PDF' for at se opslaget...

SailorAPP https://juryterminal.manage2sail.com/

Sejleren kan via personligt login:

- Indsende en protest/anmodning om godtgørelse
- Bede om udskiftning i besætningen
- Bede om udskiftning af udstyr
- Oprette en resultat forespørgsel

Login som en af bådende:

DEN 10 – RFnnHl8jtL DEN 1396 – seQJhELMJ8 DEN 1575 - ZvilZXgHh2 DEN 1592 – VtglMdRSks DEN 16 – hOZ7Sn38MS DEN 1602 – hDrLLOQkN5



Vingsted Cup 12/11/2021 - 13/11/2021 Europe DEN 10 Log out
Menu
Scoring Inquiries
Hearings
Crew Substitutions
Equipment Substitutions

Lad os bede om en høring ved at vælge 'Hearing'

Vingsted Cup 12/11/2021 - 13/11/2021 Europe DEN 10 Log out
Back Hearings
New Hearing Request
My Hearing Requests
My Hearings

og opret en protest mod en anden båd.

Back		New	Heari	ing Request	
Туре				Rules Applicable	
Protest			~	Regel 10	
Race number(s))			INCIDENT (When and Where) inculding brief description	
1 ×			× •	Jeg sejlede på styrbord på første opkryds. DEN 1608 var	på
Respondent(s)				bagbord og jeg var nødt til at fald af og ga agten om han hæk for at undgå en kollision.	S
Respondent	: 1		Ê		10
Boat (Ano	other Team)	~		Contact Email	
Europe		~		jacob@andersen-fredericia.dk	
Race 1		~		Contact Phone	
DEN 1608 (/	Anders VESTERHOLN	I-LAVESEN) 🗸		+4553747150	
Witness(es) There are no c + Add	data				
Informing	g The Protes	tee		Attachments (Total file sizes cannot	
By Hailing				exceed 2.5MB)	
Yes	◯ No	○ Not required		case 1.jpg [180.674KB]	â
When / Where Ir	nfo				
Lige efter ha	ændelsen			+ Add	
Displaying Red F	Flag				
Yes	◯ No	Not required			
When / Where Ir	nfo				
Lige efter ha	ændelsen				

Vedhæft et billede til din protest...

Vi kan herefter se de høringer vi har bedt om under 'My Hearing Requests'

Back	My Hearin	ng Requests	
Submitted On	Handled By Jury	Updated	Actions
11/13/2021 8:00 AM	No	11/12/2021 3:13 PM	Go to details

Og under 'My Hearings' kan jeg se alle de høringer der ligger jeg er/var indvoldveret i (den høring jeg vandt i Fredags).



Ba	Back My Hearings												
#	Race	Initiator	Respondent(s)	Scheduled Hearing	Location	Status	Decision	Updated					
1	1	DEN 10	DEN 1575	11/12/2021 4:50 PM	Room 1	Closed	DEN 1575 is scored DSQ in race 1	11/12/2021 3:08 PM					

ORM – Oprettelse af høring: https://orm.manage2sail.com/production/Account/Login

Brugernavn: kapsejladsleder Password: seminar2021

Vi skal nu have oprettet den høring som sejleren har bedt om (den kan endnu ikke ses af modparten eller andre).

Gå via 'Notice Board' -> 'Hearing Request' og vælg herefter ikonet ud for den høring du som sejler lige har oprettet og nu skal have oprettet i systemet (Is Handeled X indikerer at den ikke er publiceret under 'Cases' endnu).



Vingsted Cup				
🕲 Races 🛛 🖈 Notice I	Board 📕 Overall Results	🕒 Outputs 🛛 🌣 Setup	🛱 Sync from Portal 🛛 🗮 I	More - Help - kapsejladsleder -
Save & Close Close	Hearing Request			
General Attachments				Set Handled & Save & Create Case
Is Handled				
Type of Hearing *	Protest ~			
Regatta	Europe ~			
Race number(s)	1×			
Initiator *	Boat 🗸	Europe 🗸	1 ~	DEN 10 (Jonas ULLMANN)
Respondents *	Boat 🗸	Europe ~	1 ~	DEN 1608 (Anders VESTERHOL • Reset
	+Add next respondent			
Witnesses	+Add next witness			
Incident Description (short) *	Jeg sejlede på styrbord på første opkryds. DEN 1608 var			
Rules Alleged To Be Broken *	Regel 10			
Respondent informed by Hailing	Yes 🗸			
Info (Where/When)	Lige efter hændelsen			
Respondent informed by Red Flag	Yes 🗸			
Info (Where/When)	Lige efter hændelsen			
Respondent informed another way	No 🗸			
Contact Email	jacob@andersen-fredericia.dk			
Contact Phone	+4553747150			
Submitted Date/time	13/11/2021 8:00	0		

Under Attachements kan du se evt. vedhæftede billeder etc.

Tryk 'Set Handeled & Save & Create Case'

Herefter overføres data til en ny Case:

Vingsted Cup							
⊙ Races	Board 🔎 Overall Results	Cutputs	🌣 Setup	Sync from Portal	📑 More 🗸	Help - k	apsejladsleder -
Save & Close Close	Case						
General Hearing Attachments	Scoring changes Messag	ing		Download PDF	Preview Public D PDF:	sh to INFO Not publishe	Unpublish ed yet
Case Number *	2						
Internal Case Name							
Type of Hearing *	Protest ~						
Regatta	Europe 🗸						
Race number(s)	1 ×						
Initiator *	Boat 🗸	Europe	~	1	✓ DEN 10 (Jonas ULLMANN)	•
Respondents *	Boat 🗸	Europe	~	1	✓ DEN 160	8 (Anders VESTER	HOL Rese
	+Add next respondent						
Called Witnesses							
Incident Description (short) / Rules Alleged To Be Broken *	Jeg sejlede på styrbord på første						
Needs Interpreter							
Submitted Date/time	13/11/2021 8:00	O					
Protest Time Limit	hh:mm	Load from the System					
Hearing Scheduled Date/time	DD/MM/YYYY hh:mm	©					
Hearing Location							
Re-opened Date/time	DD/MM/YYYY hh:mm	O					
Case Status *	Open 🗸						

Version: 1.0.1691.0

Under 'Protest Time Limit' click 'Load from test system' og protest fristen hentes fra systemt.

	Vingsted C	Cup								
	O Races	🖈 Notice I	Board 📢 Overall Re	sults	i Outputs 📲	Setup	Sync from Portal	📑 More 🗸	Help -	kapsejladsleder -
Save	Sevo & Close	Close	Case							
Ge	a Hearing	Attachments	Scoring changes	Messaging			LAST PUBLISHE	D PDF:	ıblish to INFO Not pub l	Unpublish Hished yet
	C Internal (Case Number * Case Name 🚯	2							
	Тур	be of Hearing *	Protest	~						
		Regatta	Europe	~						
	R	ace number(s)	1 ×							
		Initiator *	Boat	✓ Eur	оре	*	1	V DEN 1	0 (Jonas ULLMAN	JN) 🔻
		espondents *	Boat	✓ Eur	оре	~	1	V DEN 1	608 (Anders VES	TERHOL • Reset
		Υ.	+Add next respondent							
	Ca	lled Winesses								
Ir	ncident Description Alleged 1	(short) / sules To Be Broken *	Jeg sejlede på styrbord på	første						
	Nee	eds Interpret								
	Submi	itted Date/time	13/11/2021	8:00 ©						
	Prot	test Time Limit	1, 36	Load	from the System					
	Hearing Sched	uled Date/time	12/11/2021	17:06 🖸						
	Не	aring Location	Room 1							
	Re-ope	ened Date/time	DD/MM/YYYY	hh:mm 🕲						
		Case Status *	Open	~						

Hvis vi allerede nu ved hvornår og hvor høringen skal foregå udfyldes dette under 'Hearing Schedule Date/Time' & 'Hearing Location'

Herefter gemmes casen med 'Save'.

Og til sidst publiceres casen med info til den officieller opslagstavle (ONB) ved at trykke 'Publisk to INFO'

Herefter er casen offentlig og kan ses i Sailor Appen

Ba	My Hearings											
#	Race	Initiator	Respondent(s)	Scheduled Hearing	Location	Status	Decision	Updated				
2	1	DEN 10	DEN 1608	11/12/2021 5:06 PM	Room 1	Open		11/12/2021 3:36 PM				
1	1	DEN 10	DEN 1575	11/12/2021 4:50 PM	Room 1	Closed	DEN 1575 is scored DSQ in race 1	11/12/2021 3:08 PM				

og på ONB:

https://www.manage2sail.com/da-DK/event/Vingsted#!/onb?tab=hearingschedule&classId=1beb96f6-0639-45a5-a8c8-0136e3d9c542

€	= = • •		•••	-	Registre	ring som brug	jer i M2S!	√ Jeg ø	onsker hjælp / flere informationer 😮
mana Stævne admin	age2sail	.COI	n						
Start St	ævner Liga	Klass	er Klubber	Opret b	oruger				Live tracking powered by TracTrac
Partnere Partner 1	Vingste 12-11-2021 - 1 Partner 2	ed Cu 3-11-2021 Partner 3	p				Spons	or 1	Sponsor 2 Sponsor 3
Detaljer K Dokumenter Scoring Inquir	lasser Tilmeldte Opslag Tidsplar ies Udskiftning af	Resulta n Protes udstyr	ater <mark>Opslagsta</mark> st tider Jury	vle Protesthøring	<mark>er H</mark> andling	jer på vandet	Øvrige be	eskeder	Tilmelding til dette stævne Udskiftning i besætning
Høring tidspunkt	Lokation for høring	Nr.	Stævne	Sejlads	Protest fra	Protes	st mod	Vidner	Beskrivelse
12-11-2021 17:06	Room 1	002	Europe	1	DEN 10	DEN	1608		Jeg sejlede på styrbord på første opkryds. DEN 1608 var på bagbord og jeg var nødt til at fald af og gå agten om hans

Under høringen

💋 Vingsted Cup More - Races 🖈 Notice Board I Overall Results Cutputs Setup Sync from Portal kapsejladsleder 🗸 Help -General nmunications Delete <Select regatta> ~ Search. Search Cases Official Cases Hearing Sched. A Daily PTL 🚔 Hear. Sched. Reprint 🗸 🚱 🚔 Daily Protests 🗸 1/1 (2) » « On water actio 0 Case Internal Regatta Race Initiator Respondents Description / Rules Broken Decision Hearing Hearing Sport Communicatio Number Case Date Time Protest Times V Name Crew substitutions 2 DEN 10 DEN 1608 Jeg sejlede på styrbord på førs... 12/11/2021 17:06 Europe 1 Equipment substitutions Scoring inquiries DEN 1575 gav ikke mærkeplad... DEN 1575 is scored DSQ in ra... 1 Europe 1 DEN 10 DEN 1575 12/11/2021 16:50 Scoring changes Hearing Requests

Gå til Cases og klik på case nummeret du vil arbejde med:

Version: 1.0.1691.0

Klik på 'Hearin' tabben:

Vingsted Cup								
🕲 Races 🖈 Notic	e Board 🗖 Overall	Results	Cutputs	🌣 Setup	🛱 Sync from Portal	📑 More	e 🗸 🛛 Help 🗸	kapsejladsleder 🗸
Save & Close Close	Case							
General Hearing Attachmen	ts Scoring changes	Messag	ing		Download PE	F Preview	Publish to INFO 12/11/2021 17:	Unpublish 24 🛃 Download
Case Numbe	* 2							
Internal Case Name	3							
Type of Hearing	* Protest	~						
Regat	Europe	~						
Race number	s) 1 ×							
Initiato	* Boat	~	Europe v 1 v DEN 10 (Jonas ULLMA				EN 10 (Jonas ULLMAN	IN) *
Respondents	* Boat	~	Europe	~	1	► DE	EN 1608 (Anders VEST	Reset
	♣Add next responden	t						
Called Witness	95							
Incident Description (short) / Rule	Jeg sejlede på styrbord	på første						
Needs Interpret	er 🖂							
Submitted Date/tin	12/11/2021	14:30	0					
Protest Time Lin	nit 16:36		Load from the System	1				
Hearing Scheduled Date/tin	12/11/2021	17:06	©					
Hearing Location	n Room 1		,					
Re-opened Date/tin	DD/MM/YYYY	hh:mm	C					
Case Status	* Open	~	-					

'Hearing' tabben indeholder reelt samme information som 'formular til afgørelse af høring' + lidt ekstra.

Informationen udfyldes under høringen af en person i protestkomiteen.

General	Hearing	Attachments	Sco	oring cha	nges	Messa	aging					LAS	T PUBLIS	SHED PDF:	1	2/11/202	1 17:24	L Downlo	ad	
To edit those	fields go to 'Genera	l' tab																		
	_	Case number	2																	
	Ra	ce number(s)	1 Europo (10															
		Respondents	Europe (1) - DEN	1608															
	Hearing Open	ing Date/time	DD/MM	/YYYY		hh:mn	n													
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Hvis mere end en cases høres samtidig skrives numrene på de andre cases i feltet:

Heard Together With Numbers

Det er dog stadig nødvendigt at opdaterer de andre cases med information 'se case 1' i short decission og derefter lukke og publicerer dem.

I bunden af tabben er det vigtigt at ændre 'Case Status' til 'Closed' når man er igennem høringen.

Decision Date/time	12/11/2021	19:10	G
Length Of Sitting (minutes)	Will be calculated after save		
Release Full Details To Public 0			
Case Status *	Closed	~	

Derved flyttes casen til afsluttede høringer når den gemmes og publiceres.

Vær opmærksom på at 'Release Full Details To Public' vil offentliggøre alle detaljer omkring høringen. Hvis denne ikke er valgt er det kun 'den korte afgørelse'.

Gem den og tryk 'Publish to INFO'

Derefter figurerer casen ikke længere under protest 'Protesthøringer' men kun under 'Jury' + i Sailor App'en

https://www.manage2sail.com/da-DK/event/Vingsted#!/onb?tab=hearings&classId=1beb96f6-0639-45a5a8c8-0136e3d9c542



Registrering af straffe

Under tabben 'Scoring Change' registreres ændringer som skal implementeres i resultaterne.

Vingsted C	up							
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						1		
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+Add scoring change

Tryk 'Save'

I ser ikke den nye scoring change. Genopfrisk siden og derefter skulle den gerne fremgå.

Vingsted Cup												
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Europe (1) - DEN 1608								Edit 🛱 Remove				
+Add scoring change												

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Click 'Close'

Du kan se om scoring changes er implementeret ved at klikke på 'Scoring changes' og se om de er håndteret.

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Scoring changes														
Hearing Requests														

Regel 42 straffe

Gå via 'Notice Board' -> On water action' og vælg herefter 'New'



Herefter indtastes	data for re	gel 42 straffer	n som ikke	fuldført straf:
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Vingsted Cup								
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Klik 'Save'

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© Rac	ces	Board ■ Overall Results ■ Outputs Image: Sync from Portal ■ More - Help - kapsejladsleder On water action - Europe (3) - DEN 5 Europe 3 Units DEN 5 (Jonathan HEGER) • 12/11/2021 Image: Test and test
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		Hans Vengberg
		Jacob Andersen
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Vælg tabben 'Scoring change' for at registrerer den ændring der skal implementeres i resultaterne.

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Vælg '+ Add scoring change'

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klik'Save' i højre side af skærmen

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Herefter vises scoring change ikke korrekt og det er nødtvendigt t geninlæse skærmbilledetm igen for at se scoring change.



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